

Procedure for submitting applications online:

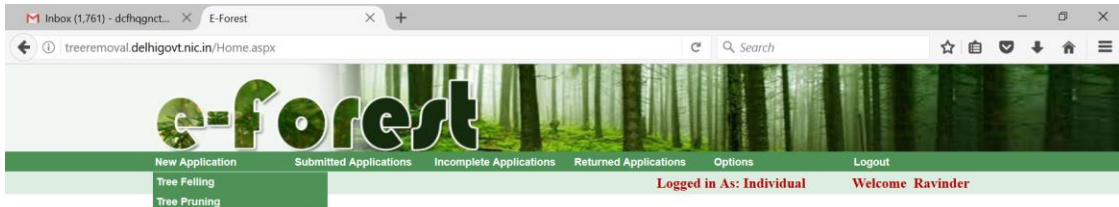
1. Registration, for which the following details are required:

S. No	Information	Whether compulsory
1	Category	Yes
2	Name	Yes
3	Gender	Yes
4	Contact No.	Yes
5	E-Mail	No
6	Address	Yes
7	Pin code	Yes
8	Land Mark	No
9	Identity Details	Yes
10	User ID	Yes
11	Password	Yes
12	Confirm Password	Yes
13	Security Question	Yes
14	Security Answer	Yes
15	Visual Code	Yes

Photo size should be between 20kb and 300kb.

Password must include one capital letter, one special character, one numeric and should be at least 8 characters long.

2. Login, and select option of 'Tree Felling' or 'Tree Pruning' as below:



3. Filling up of the mandatory form (all columns marked with '*' are compulsory).

S. No	Information	Whether compulsory
1	Applicant Category	Yes
2	Select Land Owner	Yes

3	Revenue District	Yes
4	Property Owner Name	Yes
5	Property Owner Address	Yes
6	Land Owning Agency	Yes
7	Location of Property	Yes
8	Khasra No./Plot No.	No
9	Latitude & Longitude	Yes
10	Total Area of the property	Yes
11	Exact Area	Yes
12	Description of Boundaries	Yes
13	Name & Address of owner	No
14	Landmark	Yes
15	Total No. of Trees	Yes
16	No. of tree felled	Yes
17	Details of tree	Yes
18	Exact Area	Yes
19	Address of the Land	Yes
20	Latitude & Longitude	Yes
21	No. of Trees intended after felling	No
22	details of trees intended to be planted	No
23	Purpose for which the felling of the Tree	Yes
24	Intended use of Felled tree	Yes
25	Intended use of land after felling	Yes
26	Submit	Yes

4. Uploading of following documents

S. No	Information	Whether compulsory
1	Property/Occupancy Documents	Yes
2	Plan of the property showing the khasra	No
3	Enumeration list of trees to be felled	Yes
4	Latest Jamabandi/Land use of land record issued by the tehsildar	No
5	NOC from concerned MCD	No
6	NOC from property owner	No
7	Site plan of Compensatory plantation with geo-coordinates	Yes
8	Self-certification/undertaking	Yes
9	Plan of the property tree marking	Yes

5. Uploading of site photographs

6. Final submission of application